



CITY OF SAN ANTONIO
TRANSPORTATION & CAPITAL IMPROVEMENTS

PRE-BID MEETING SIGN-IN SHEET

2016-2017 TASK ORDER CONTRACT FOR FEDERALLY FUNDED RECONSTRUCTION PROJECTS-23-01472

LOCATION: 9th Floor Conference Room

DATE: 02/19/16

PURPOSE: Pre-Bid Meeting

TIME: 10:00 AM

NAME	ORGANIZATION	PHONE	EMAIL
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TASK ORDER CONTRACT FOR FEDERALLY FUNDED PROJECTS – PACKAGE 3

Meeting Agenda

I. Project Description – Project Scope

A. Contract information

- a. 730 calendar days
- b. Bids due Tuesday, March 8 @ 2:00 p.m.
- c. Deadline for questions is February 25 @ 4 PM
 - i. Direct to Consultant
- d. Spec books available at LAN office 10101 Reunion Place ste 200, SA 78216
- e. See supplemental conditions and special provisions for additional contract information
- f. \$3.5M Engineers Estimate

B. Flatwork

- a. Curb, sidewalk, retaining walls, driveways & wheel chair ramps
 - i. Use City of San Antonio standard details

C. Roadway Reconstruction

- a. Street Excavation
- b. Lime Treated Subgrade
- c. HMAP Type B Installation
- d. Geogrid

D. Additional Mobilization

- a. See Project Description for clarification

E. No direct payment for the following items:

- a. Mobilization (Item 100)
- b. Insurance & Bond (Item 100)
- c. Preparing Right-of-Way (Item 101)
- d. Barricades, Signs & Traffic Handling (Item 530)
- e. Temporary Erosion, SWPPP (Item 540)

F. Miscellaneous work

- a. Tree removal/replacement and protection
- b. Gate/fence adjustments
- c. Pavement markings
- d. Asphalt repair for flatwork projects
- e. Sign/mailbox relocations
- f. New sign installations
- g. Minor utility adjustments

G. General Notes & Traffic Notes

- a. Traffic control in accordance with MUTCD standards
- b. Contractors must acquire Right-of-Way permits for each project location (no charge)
- c. Contractor awarded contract to provide material submittals in electronic format at time of pre-construction/kickoff meeting

H. Asphalt Repair & Curb Construction Details

- a. Contractor to pay careful attention to subsidiary items relating to curb construction

I. Project requirements

- a. City of San Antonio Traffic Engineering determines final working restrictions
 - i. Reduced working times in school zones – no extra payment

CERTIFICATE OF INTERESTED PARTIES (TEC FORM 1295)

The Form 1295 must be completed on-line by the business entity.

It is accessible at: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

After completing the form online, the business entity will print the form, sign it in front of a notary and submit form to the City with the bid/proposal, either electronically or by hard copy.

TEC IMPLEMENTATION

- Process requires a Business Entity to:
 - create an account (upon initial Log In)
 - complete a Certificate of Interested Parties (Form 1295), submit the form electronically to TEC, print it, have it notarized and submit it to the City
- Each Form 1295 created by a Business Entity is unique to the specific solicitation/contract for which it is created and filed
- A Business Entity must create a new Form 1295 for each solicitation/contract for which it submits a bid/proposal